

PHARM+ Pok Oi Hospital Community Pharmacy
2024 Pharmacy Student Volunteer Recruitment

Introduction

Founded in 1919, Pok Oi Hospital has always lived by its motto – “We Love, We Care, We Serve” – striving to provide quality medical and social services to the community. PHARM+ Pok Oi Hospital Community Pharmacy, established under the Trust-initiated Project by the Hong Kong Jockey Club, aims at developing Primary Care Community Pharmacy Services. Our Pharmacy will commence its service in mid-April and is committed to providing safe, convenient and affordable pharmacy service to the public, conveying correct and evidence-based health information and empowering them to participate in looking after their health themselves as well.

Our community pharmacy services include:

1. Medication dispensing and consultation service
2. Minor ailment management service
3. Medication management service
4. Sales and education on the safe use of self-monitoring devices and supplements
5. Public health and medication education
6. Supporting old age homes in the district on drug related enquiries/ problems

Exposure & Duties

- Shadow pharmacist / pharmacy staff in responding to clients’ symptoms and dispensing of medications for their illnesses
- Shadow pharmacist / pharmacy staff in counselling clients on the safe and proper use of medications, supplements and self-monitoring devices under the supervision of pharmacists
- Shadow pharmacist / pharmacy staff in dispensing prescription items and keeping records in compliance with legal requirements
- Shadow pharmacist / pharmacy staff in procurement, inventory control and stock management
- Assist in the promotion of pharmacy and health education (e.g. design of posters and leaflets, publishing health-related posts on Facebook)
- Participate in organization of public activities on health / drug education and promotion
- Perform other ad-hoc duties as assigned by pharmacists and dispensers

Requirements

- Year 1-4 pharmacy students who are passionate in primary care and community pharmacy service
- Conscientious, vigilant, responsible, proactive and well-organized
- Good command on written and spoken Chinese and English
- Proficient in Microsoft Office (Word, PowerPoint, Excel)
- Experience in managing social media pages, websites or usage of design softwares (e.g. Canva, Adobe Illustrator) would be an advantage

Benefits

- Gain frontline experience in a community pharmacy with a unique NGO practice model
- Learn the primary healthcare network partners in the community
- Receive training and tutorials on responding to symptoms, patient counselling and therapeutics
- Gain opportunities in interacting with real clients under the supervision of pharmacists
- Gain hands-on experience in handling legal records and stock management under the supervision of pharmacists
- Establish cordial relationship with pharmacists, dispensers and other pharmacy students, expanding your network in pharmacy sector

Working Time and Workplace

Batch	Date	No. of vacancies
1 st batch	3 rd - 28 th June 2024	1
2 nd batch	2 nd - 31 st July 2024	1
3 rd batch	1 st - 30 th August 2024	1

Working time

9:00am – 17:00pm

A 1-hour lunch break would be provided every day.

Workplace Address

PHARM+ Pok Oi Hospital Community Pharmacy

Room 904-905, 9/F, Kwong Wah Plaza, 11 Tai Tong Road, Yuen Long, New Territories

Nature

Volunteer

Application

For pharmacy students who are interested in joining PHARM+ Pok Oi Hospital Community Pharmacy as a student volunteer, please fill in your personal information and upload your CV and cover letter, if any, via email ylcp@pokoi.org.hk by **31 Mar 2024 (Sunday)**

Selected candidates would be invited to an interview.